

You are requested to attend the Annual Parish Council meeting to be held in the Stables Community Room, Sir John Moore School, Appleby Magna on Thursday 5 May 2016 at 7.30pm

AGENDA

1. **Election of Chairman of the Parish Council & signing of acceptance of office & declarations of interest**
2. **Open Forum for Public questions and comments on items on the agenda**
3. **To receive Apologies for Absence**
4. **In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this agenda. Clerk to report any written requests for dispensation in respect of items on this agenda.**
5. **Election of Vice-Chairman of the Parish Council**
6. **Minutes of the Parish Council Meeting held April 7 2016 & Annual Parish Meeting**
7. **To appoint representatives to outside bodies and arrangements for reporting back**
8. **Appointment of Internal Auditor for 2017**
9. **Set a date for the 2017 Annual Parish Meeting**
10. **To accept revised Standing Orders & Financial Regulations (previously circulated)**
11. **To review the Parish Risk Assessment**
12. **To review the Parish Asset Register**
13. **Decisions taken under Delegated Powers**
14. **Police / Neighbourhood Watch Matters**
15. **Planning Consultations**
 - a. 16/00386/FUL 91 Tamworth Road, erection of two storey and single storey extensions.
 - b. 16/00454/OUT 20 Black Horse Hill, erection of detached dwelling and carport (outline).
16. **Planning Decision Notices**
17. **Allotment Matters**
18. **Footpaths, Hedgerows & Street Matters**
 - a. Play area equipment discussion
 - b. Kissing gates – update
 - c. New village sign update – design required
19. **Correspondence**
 - a. AMCC (Appleby Magna Cricket Club) – update re committee members
 - b. Electoral review of Leicestershire, final recommendations
 - c. Solicitors letter re accident/claimant – cricket pitch
20. **Approval of Payments and Financial Statements**
 - a. Approve payments
 - b. To receive and approve End of Year Bank Reconciliations
 - c. To approve and accept the Internal Auditor's report
 - d. To review final budget against actuals for 2015/16
 - e. Approval of annual return/audit
 - f. Annual Insurance quote, to approve
 - g. Notice of appointment of date for the examination of electors rights
 - h. Change signatories for NS&I in order to close down account and transfer to HSBC
21. **Ideas for Written Piece - Parish News Line**
22. **Urgent Items**