

APPLEBY MAGNA PARISH COUNCIL

Mrs Lindsay Swinfield, Clerk to the Council

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27/04/18

You are requested to attend the Annual Parish Council meeting to be held in the Stables Community Room, Sir John Moore School, Appleby Magna on Thursday 3 May 2018 at 7.30pm

AGENDA

1. **Election of Chairman of the Parish Council & signing of acceptance of office & declarations of interest**
2. **Open Forum for Public questions and comments on items on the agenda**
3. **To receive Apologies for Absence**
4. **In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this agenda. Clerk to report any written requests for dispensation in respect of items on this agenda.**
5. **Election of Vice-Chairman of the Parish Council**
6. **Minutes of the Parish Council Meeting held April 5 2018 & Annual Parish Meeting**
7. **To appoint representatives to outside bodies and arrangements for reporting back**
8. **Appointment of Internal Auditor for 2019**
9. **Set a date for the 2019 Annual Parish Meeting (04/04/19)**
10. **To accept revised Standing Orders & Financial Regulations (previously circulated)**
11. **To review the Parish Risk Assessment**
12. **To review the Parish Asset Register**
13. **Decisions taken under Delegated Powers**
14. **Police / Neighbourhood Watch Matters**
15. **Planning Consultations**
 - a. *18/00336/FUL Lower Rectory Farm, Snarestone Rd, erection of log cabin (use A1 hairdressers)*
16. **Planning Decision Notices**
 - a. 71 Top Street, conversion of ancillary building to one dwelling – approved.
17. **Allotment Matters**
 - a. Legal matter re resident
 - b. S106 funding for storage
18. **Footpaths, Hedgerows & Street Matters**
 - a. Play area inspection report
19. **Correspondence**
20. **Approval of Payments and Financial Statements**
 - a. Approve payments & financial statements
 - b. To receive and approve End of Year Bank Reconciliation
 - c. To approve and accept the Internal Auditor's report
 - d. Approval of Annual Governance Statement
 - e. Approval of Accounting Statement
 - f. Approval of complete AGAR
 - g. Annual Insurance quote, to approve
 - h. Notice of appointment of date for the examination of electors rights, 4/6/18 to 13/7/18
 - i. To review final budget against actuals for 2017/18
 - j. Data protection May 18 2018 new R&R – provision of a laptop for AM Parish Council
21. **Ideas for Written Piece - Parish News Line**
22. **Urgent Items**

Date of Next Meeting: June 7 2018 Parish Council Meeting, 7.30pm