

APPLEBY MAGNA PARISH COUNCIL

Mrs Lindsay Swinfield, Clerk to the Council
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L. Swinfield

You are requested to attend the Annual Parish Council meeting to be held in the Stables Community Room, Sir John Moore School, Appleby Magna on Thursday 16 May 2019 at 7.30pm

AGENDA

1. **Election of Chairman of the Parish Council & signing of acceptance of office & declarations of interest**
2. **Open Forum for Public questions and comments on items on the agenda**
3. **To receive Apologies for Absence**
4. **In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this agenda. Clerk to report any written requests for dispensation in respect of items on this agenda.**
5. **Election of Vice-Chairman of the Parish Council**
6. **Minutes of the Parish Council Meeting held April 4 2019 & Annual Parish Meeting**
7. **To appoint representatives to outside bodies and arrangements for reporting back**
- 7a. **Delegate to LRALC AGM, 15/06/19 LCC Glenfield**
8. **Appointment of Internal Auditor for 2020**
9. **Set a date for the 2020 Annual Parish Meeting (03/04/20)**
10. **To accept revised Standing Orders & Financial Regulations (previously circulated)**
11. **To review the Parish Risk Assessment**
12. **To review the Parish Asset Register**
13. **Propose to accept dignity at work policy**
14. **Police / Neighbourhood Watch Matters**
15. **Planning Consultations**
 - a. *19/00623/LBC 14-16 Top Street, removal of cement based render and reinstate with lime render – no comment.*
 - b. *19/00364/TCA 12 Iris Close, works to one Goat Willow tree (unprotected, conservation area) – no comment.*
16. **Planning Decision Notices**
 - a. Recreation ground Bowleys Lane, retention of storage garage – granted.
 - b. 56 Top Street, erection of one new dwelling & parking – granted.
17. **Allotment Matters**
 - a. Legal matter re resident encroachment
 - b. S106 funding
18. **Footpaths, Hedgerows & Street Matters**
 - a. 3D village signs
 - b. Traffic control signs
19. **General Items for consideration**
 - a. Co-option applications for resolution
20. **Approval of Payments and Financial Statements**
 - a. Approve payments & financial statements
 - b. To receive and approve End of Year Bank Reconciliation
 - c. To approve and accept the Internal Auditor's report
 - d. Approval of Annual Governance Statement
 - e. Approval of Accounting Statement
 - f. Approval of complete AGAR
 - g. Annual Insurance quote, to approve
 - h. Notice of appointment of date for the examination of electors rights,
21. **Ideas for Written Piece - Parish News Line**
22. **Urgent Items**

Date of Next Meeting: June 6 2019 Parish Council Meeting, 7.30pm