

Appleby Magna ANNUAL Parish Council Minutes

May 16 2019, 7.30pm, Sir John Moore Community Building Appleby Magna

Present: - Cllrs P Hemmerdinger (Chair), E Bird, A Whitehurst, A Parmar, S Mitchell, A Hansen, Lindsay Swinfield Clerk

1950 Cllr Hemmerdinger opened the meeting as retiring Chair - with nominations to elect a Chairman for the Parish Council – Cllr Whitehurst nominated Cllr Bird as Chairman, seconded by Cllr Parmar – it was **RESOLVED**, unanimous to elect Cllr Bird as Chairman of Appleby Magna Parish Council. Cllr Bird signed the Declaration of Acceptance of Office, counter-signed by the Clerk.

Open forum for members of the public and press - Nil

1951 Apologies – Nil.

1952 In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on the agenda. Clerk to report any written requests for dispensation in respect of items on the agenda.

1953 Cllr Bird invited nominations for Vice Chairman of Appleby Magna Parish Council – Cllrs nominated Cllr Whitehurst, it was **RESOLVED**, unanimous.

1954 Minutes of the Parish Council meeting held 4 April 2019 were endorsed and signed, along with the minutes of the Annual Parish meeting, held on the same date – **RESOLVED** unanimous.

1955 Members reviewed delegation arrangements to committees and the following was unanimously **RESOLVED**:

- Sports & Recreation Club: Clerk to ask Mr P Hemmerdinger if would continue to liaise with the Club on behalf of the Parish Council.

1956 Members agreed to appoint Mr Martin Cooke (if he agrees) as Internal Auditor for the Parish Council for 2020.

1957 Members set the date of 2 April 2020 for the Annual Parish Meeting.

1958 Members had reviewed Standing Orders and Code of Conduct – **RESOLVED**, unanimous.

1959 Members had reviewed the Parish Risk Assessment, and **RESOLVED** unanimously to accept this.

1960 Members had reviewed the Council's Asset Register, and **RESOLVED** unanimously to accept this.

1961 Members had reviewed the Code of Conduct and **RESOLVED** unanimously to accept this.

1962 Members agreed to accept the new Dignity at Work policy – **RESOLVED** unanimous.

1963 Decisions made under delegated powers – Nil.

1964 Police / Neighbourhood Watch Matters – all crime reports can be viewed at www.Police.uk and type in the relevant postcode – however reports are always one month behind.

Please ring 0116 2222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. Police Sergeant 531 Mark Watson, mark.watson@leicestershire.pnn.police.uk

1965 Planning Consultations

- a. 19/00623/LBC 14-16 Top Street, removal of cement based render and reinstate with lime render – no comment.
- b. 19/00364/TCA 12 Iris Close, works to one Goat Willow tree (unprotected, conservation area) – no comment.

1966 Planning Decision Notices

- a. Recreation ground, Bowleys Lane, retention of storage space – granted.
- b. 56 Top Street, erection of one new dwelling with parking – granted.

1967 Allotment Matters

- a. Legal matter re resident encroaching onto Council land. All agreed the Clerk to ask Crane & Walton Solicitors to send legal correspondence to the property owner, **RESOLVED**.
- b. Section 106 funding – the Clerk had completed and sent the relevant S106 forms to NWLDC, but has not received a response – Clerk to request update.

1968 Footpaths, Hedgerows & Street Matters

- a. 3D village signs – defer to enable new Cllrs to investigate further re the design.
- b. Traffic control signs – may be included as part of the budget reserves – defer to June meeting.
- c. Cllr reported that the hedge close to the village bench along Top Street has some large branches sticking out – as hedges cannot be cut back during the bird nesting period, Clerk to ask the Parish grounds maintenance person if he could cut back the rogue branches.
- d. Cllr Whitehurst to email details re improved street lighting along certain sections of the village, Clerk to contact LCC re this matter on receipt of information.

1969 General items for resolution

- a. Co-option of Parish Councillor – Ms Anita Hansen had applied for the position and following a review of the application, it was **RESOLVED** unanimously to offer the position of Parish Councillor to Ms Hansen.

1970 Approval of Financial Statements & Payments

- a. The payment list and bank reconciliation were reviewed and approved, **RESOLVED**, unanimous.
- b. Members had received a copy of the end of year bank reconciliation and associated documents, these were approved, **RESOLVED**, unanimous.
- c. Members approved the annual financial report from the Internal Auditor, **RESOLVED**, unanimous.
- d. The Annual Governance statement was approved, unanimous **RESOLVED**.
- e. The Accounting Statement was approved, unanimous **RESOLVED**.
- f. The AGAR was approved, unanimous **RESOLVED**.
- g. The final budget against actual figures had been reviewed and approved, **RESOLVED** unanimous.
- h. Members noted the Notice of appointment of date for the examination of electors rights will be posted on notice boards and the web site as per legislation (17/06/19 to 26/07/19 inc).
- i. The annual insurance quote had been received from insurers BHIB for £633.83, other quotes had been received, but following a comparison exercise it was proposed to accept the quote. **RESOLVED**, unanimous.
- j. The bacs list was reviewed and signed, **RESOLVED** unanimous.

1971 Ideas for written piece – Parish News Line

- a. Election results, one place remains for co-option, thank all recently ‘retired’ Councillors.
- b. Allotments available.

The meeting ended at 8.40 pm.

Date of next meeting: 6 June 2019, 7.30pm, Parish Council Meeting @The Stables Community room, Sir John Moore School