

Annual Parish Council Minutes

May 2014

**Tuesday 6th May 2014, 7.30pm, Sir John Moore Community Building
Appleby Magna**

Present: - Cllrs P Hemmerdinger (Chair), M Hemmerdinger,
G Pott, R Butler,
Lindsay Swinfield Clerk

1455 The Clerk opened the meeting with nominations to elect a Chairman for the Parish Council – Cllr Butler nominated Cllr P Hemmerdinger remain as Chairman, seconded by Cllr Pott – it was **RESOLVED**, unanimous to elect Cllr P Hemmerdinger as Chairman of Appleby Magna Parish Council. Cllr P Hemmerdinger signed the Declaration of Acceptance of Office, counter-signed by the Clerk.

Open forum for members of the public and press - Nil

1456 Apologies – Cllr Wildgoose, Cllr Smith - (apologies accepted)

1457 Declarations of Interest both personal & prejudicial to Items on Agenda – Nil

1458 Cllr P Hemmerdinger invited nominations for Vice Chairman of Appleby Magna Parish Council – Cllr Pott nominated Cllr Smith, seconded by Cllr Butler, it was **RESOLVED**, unanimous.

1459 Minutes of the Parish Council meeting held 3rd April 2014 were endorsed and signed, along with the minutes of the Annual Parish meeting, held on same date.

1460 Members reviewed delegation arrangements to committees and the following were unanimously agreed:

- Flood Warden (Community Response Liaison) - Cllr Butler
- Sports & Recreation Committee (Chair) - Cllr P Hemmerdinger
- Sir John Moore Foundation, Vice Chair of Trustees - Cllr P Hemmerdinger
- Allotment Society - Cllr Smith

1461 Cllrs unanimously agreed that Cllr P Hemmerdinger continues to report back as the Vice Chairman of the Trustees of the Sir John Moore Foundation.

1462 Members agreed to appoint Mr Ian Fraser as Internal Auditor for the Parish Council.

1463 Members set the date of 2nd April 2015 for the Annual Parish Meeting.

1464 Members had reviewed updated Standing Orders and Financial Regulations and formally adopted the revised editions – **RESOLVED**, unanimous.

1465 Members had reviewed the Parish Risk Assessment, and **RESOLVED** unanimously to accept this.

1466 Members had reviewed the Council's Asset Register, and **RESOLVED** unanimously to accept this without alteration.

1467 Decisions made under delegated powers – nil.

1468 Police / Neighbourhood Watch Matters – daylight walk-in to a house in Parkfield Crescent, items stolen.

a. *Please ring 0116 222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. Police Sergeant 531 Mark Watson, mark.watson@leicestershire.pnn.police.uk*

1469 Planning Consultations

a. 14/00251/OUTM, 3 Top Street, erection of 12 dwellings – previous comments stand.

1470 Planning Decision Notices

- a. 31 Measham Road, erection of two storey front and side extension – refused.
- b. 97 Top Street, Redhill Farm, steel portal frame building – consent.
- c. 5 Measham Road, formation of vehicular access for off street parking – consent.
- d. Dormers Green, residential development of 25 dwellings – refused.

1471 Allotment Matters - Nil

1472 Footpaths, Hedgerows & Street Matters

a. Cllr P Hemmerdinger had carried out an inspection of the village benches, and all agreed that light maintenance/wood preservation needed to be carried out on most of them. Clerk to query the 3 benches situated within Parkfield Crescent – who owns these?

b. Hedge cutting around the fenced area of the hard court on the recreation ground to be carried out – all agreed – this item to be added to the annual maintenance/to do list.

c. Clerk to ask LCC tree specialist to look at the Ash trees in Duck Lane – some may be dead, and if so, will need to be removed.

1473 Approval of Financial Statements & Payments

a. The payment list and bank reconciliation were reviewed and approved, **RESOLVED**, unanimous.

b. Members had received a copy of the end of year bank reconciliation and associated documents, these were approved, **RESOLVED**, unanimous.

c. Members approved the annual financial report from the Internal

Auditor, **RESOLVED**, unanimous.

d. Members reviewed and approved the annual return, signed by the Chairman and Clerk, **RESOLVED**, unanimous.

e. The annual insurance quote had been received from the current insurers, Aon, other quotes had

been received, but as they were higher, it was proposed by Cllr Butler, seconded by Cllr P Hemmerdinger, **RESOLVED** unanimous to accept the Aon quote which is very slightly higher than the previous year.

f. The final budget against actual figures had been reviewed and approved, **RESOLVED** unanimous.

g. Members noted the Notice of appointment of date for the examination of electors has been posted on notice boards as per legislation.

1474 Ideas for written piece – Parish News Line

a. Councillor P Hemmerdinger to remain as Chairman for the year, and Councillor Peter Smith to remain as Vice Chair.

b. Vandalism to the play area equipment.

The meeting ended at 8.55 pm

Date of next meeting: 5th June 2014, 7.30pm, Parish Council Meeting @The Stables Community room, Sir John Moore School