

Appleby Magna Parish Council Minutes

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Thursday August 6 2020, 7.30 pm, remote access via Zoom meeting

The meeting held via Zoom remote contact – no queries received prior to the meeting – this meeting recorded and hard copy notes taken.

Present: - Cllrs Emma Bird (Chair), Andy Whitehurst, Sue Mitchell, Aaron Parmar, Anita Hansen, Clerk Lindsay Swinfield,

2065 Apologies – nil.

2066 In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on the agenda. Clerk to report any written requests for dispensation in respect of items on the agenda. Cllrs Bird and Whitehurst re sports club membership.

2067 Open forum for members of the public and press, 3 minutes per person allowed with a maximum of 15 minutes for the session– meeting adjourned to allow participation. Nil attendance.

2068 Minutes of the Parish Council meeting held on 4 June 2020 unanimously **RESOLVED** and signed by the Chairman.

2069 Decisions made under delegated powers – Nil

2070 Police / Neighbourhood Watch Matters – all crime reports can be viewed at www.Police.uk and type in the relevant postcode – however reports are always two months behind.
Please ring 0116 222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. www.neighbourhoodlink.co.uk or www.leics.police.uk/support. To have your say www.leics.police.uk/haveyoursay.

Crime in the Parish details may be viewed as above, www.Police.uk. A break-in has occurred in Didcott Drive and one of the new Parish planters has been stolen.

2071 Planning Consultations

- a. 20/00796/CLE land north of Little Wigston, certificate of lawful existing use of land as a haulage yard & moto cross track – may cause noise pollution to areas close by, including Rectory Lane.
- b. 20/00875/FUL 3 Wren Close, erection of single storey rear extension – no comment.
- c. 20/01001/FUL 5 Iris Close, erection of single storey rear extension – no comment, re-submission, no comment.
- d. 20/01026/FUL 13 Atherstone Road, erection of two storey & single storey rear extensions & single storey front extension to form a porch – no comment.
- e. 20/01090 TCA 7 Black Horse Hill, works to trees (unprotected, conservation area) – no comment.
- f. 20/01091 TCA Church Barn, Church St, works to Eucalyptus tree – no comment.

2072 Planning Decision Notices

- a. 235 Tamworth Road, erection of single storey rear extension – granted.
- b. 00254/FUL Birds Hill House, appeal to build a garage in front of building – dismissed.

2073 HS2 (High Speed Train) – consultation to be organised by HS2.

2074 Footpaths, Hedgerows, Street and Allotment Matters

- a. Allotment & orchard site – the new mower and trailer should be delivered on 07/08/20, secure storage has been organised. A grant from Food for Thought has been given for apple picking equipment and an apple press.
- b. Residential encroachment onto Parish Council land – court proceedings to take place, Clerk to obtain quotes for re-instatement of the area including fencing – this is being organised.
- c. The allotment and PC agreement has been signed and filed, rent continues at £10 pa.

Chair Signature:
Date:

- d. Traffic control signage – still waiting for LCC to respond to placement suggestions, these include Top Street – heading into the village and Rectory Lane inbound and outbound. The risk assessment will be completed by the Clerk and the Memorandum of Understanding and structural licence will be taken forward by Cllr Whitehurst. Clerk to ask Measham PC if their maintenance crew could assist. LCC will charge £250 per pole to be installed.
- e. Benches/kissing gates – Cllr Hansen to follow up the comprehensive report on the Parish furniture – to ask for quotes for repair where necessary.
- f. Planters for the Parish – good feedback re the new planters, however the Measham Road planter has been stolen – this will be replaced and all planters now have secure metal fixings.
- g. LCC has provided a post card system to enable a faster route to ensure property owners keep hedges and trees cut back to prevent encroachment onto pavements etc.
- h. Parish Council owned trees/inspection was discussed, all to assess exactly which trees are owned by the PC.

2075 Appleby Recreation Ground

- a. New play equipment – to be installed end of September 2020, existing train to be removed, a full plan of works has been put in place for the new play ship.
- b. Section 106 funding for mowing equipment – as previously resolved the S106 money can now be transferred to the Cricket & Sports Club.
- c. S137 grant towards a new mower for the Cricket & Sports Club - £500 requested, Cllr Bird proposed, seconded by Cllr Whitehouse it was **RESOLVED** unanimous to give £500 S137.
- d. Fencing is needed to block off areas near to the new sports pavilion on the recreation ground – quotes needed, electric fencing has been installed to keep the horses secure; members of the Parish Council agreed (unanimous) to replace the main fencing as a gesture of goodwill and for H&S reasons, but this is a one-off initiative to ensure public safety and to ensure the area looks aesthetically pleasing – the Parish Council will not replace this fencing in future without some proof of ownership.
- e. A container to store football and sports equipment is required and a S137 application made from the village football club for £500 towards a container – Cllr Hansen proposed, seconded by Cllr Mitchell, it was **RESOLVED** unanimous to donate S137 - £500.

2076 General Items for Discussion

- a. New village 3D signs – still waiting for LCC to approve sites, plans have been sent to LCC.
- b. Lamp post poppies and wreaths – ordered but delay due to CV-19.
- c. Junction 11 liaison group training session organised, Clerk will attend.
- d. Resilience plan and storage for flood equipment & early warning equipment – the flood level gauge would cost approx. £5-6k and the annual maintenance would become the responsibility of the Parish Council at an estimated cost of £1500pa. Cllr Mitchell to request type of gauge required and maintenance contract required, with costs. Two flood group meetings have been held with LCC representatives and Severn Trent also attended a meeting. There is an issue with the brook, a branch has been left in causing some blockage, while residents have cleared some of the brook. S/Trent to look at the pumping station capacity/flood issues. Various environmental groups are looking at national flood management and there may be funding opportunities for the flood group.
- e. Christmas tree and lights – all agreed the tree would be well placed on land in front of the Alms Houses if permission is granted, Cllr Bird to speak to the Trustees. The lights will be on a timer. Total cost to be in the region of £750pa. Cllr Bird proposed, seconded by Cllr Whitehurst – it was **RESOLVED** unanimous to agree to the contract for an annual Christmas tree/lights x 3 years. Further discussion at the September PC meeting re a light switch on celebration.
- f. Covid-19 update – the volunteer system is working well, and members wish to thank all volunteers for their hard work and kindness, some volunteers have formed lasting friendships through this initiative.
- g. Outdoor gym equipment – following discussion it was agreed to consult via the PC web site and social media – to ascertain type of equipment and funding available.
- h. Community Speed Watch – Cllr Parmar to consult with public via social media and the PC web site to request assistance/gauge interest.
- i. Village defibrillators – Cllr Hansen has been carrying out regular checks and the defibs have been added to the circuit – more first aid items need to be ordered.

- j. Heritage boards – all agreed these are an excellent idea and a board would be suitable for the recreation ground railings. Details/map to be added to the PC web site.
- k. The Joint Model Code of Conduct was approved and all agreed this to replace the existing Code.

2077 Approval of Financial Statements & Payments

- a. The payment list and bank reconciliation were reviewed, approved and signed by the Chairman, **RESOLVED**, unanimous (£7517.31).
- b. The bacs payment list updated and unanimously **RESOLVED** and signed.

2078 Ideas for Written Piece – Parish News Line

Appleby Allotments -all allotments have been taken, but if you are interested in joining a waiting list please contact Cllr Andy Whitehurst on 07771942153.

New pick up after your dog signs have been placed around the village.

New planters have been installed, these will be planted out at various times of the year, please water one near you or on your travels.

SpeedWatch - if you would like to take part in a SpeedWatch initiative to help reduce speeding vehicles in the village, please email the Clerk. We are hoping to gain funds to install auto speed indicator signage.

Bins have been ordered for the village.

Christmas tree - the PC will be placing a Christmas in the village each year, with lights, and if CV-19 permits there will be a light switch-on celebration.

The train on the play area will be removed as it has reached its sell-by date, this will be replaced by a fantastic ship called Nautilus (to be installed end of Sept 2020).

With assistance from LCC we are going to implement a post card system whereby householders who don't keep their hedges and trees cut back, causing issues such as overgrowth onto footpaths - will receive a post card asking them to cut overgrowing vegetation back within a 2 week period - if this does not take place then LCC will become involved.

Please report Highways issues such as blocked drains via <https://www.leicestershire.gov.uk/roads-and-travel/road-maintenance/report-a-road-problem>

Outdoor gym equipment - the Council is looking to raise funds to provide some outdoor gym equipment on the recreation ground - anyone willing to assist with fund raising please contact the Clerk.

Flood information - > Floods - check out the NWLDC web site via this link:

> <https://www.nwleics.gov.uk/pages/flooding>

> If floods include sewers - contact Severn Trent on 08007834444

> floods include roads flooding contact LCC on 01163050001

> include main rivers contact Environment Agency on 08459881188

Members of the Parish Council are compiling a Parish questionnaire that will be distributed to every household later in the year - this will be your opportunity to help shape the future of the Parish.

Cllr Bird proposed the meeting move into confidential – exclusion of public and press – all agreed. The meeting moved into confidential, recording was paused.

2079 Co-option for casual vacancy

The meeting moved out of confidential.

The meeting ended at 9.45pm

Parish Council meeting September 3 2020 @ 7.30pm, venue or Zoom to be confirmed.