

# Appleby Magna Parish Council Minutes

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Thursday 3 March 2016, 7.30 pm, Sir John Moore Foundation Community Building,  
Appleby Magna

**Present:** - Cllrs P Smith (Chair), G Pott, E Bird, A Whitehurst, Clerk Lindsay Swinfield, Mr Paul Cooper (AMCC).

**1619 Apologies** – Cllrs Hemmerdinger and Gothard – accepted.

**1620 Declarations of Pecuniary Interest to Items on Agenda** – Nil

**1621 Open forum for members of the public and press**

Mr Paul Cooper (Appleby Sports and Recreation Club) reported on the progress of the new pavilion project – the specification has been completed so decisions can be made and the tender process followed, along with funding applications. They need to hold an AGM. The existing treasurer is standing down so they need to elect a new treasurer and also require two representatives from the Parish Council. They are running junior sessions for the under 11's. Cllr Smith to put a link from the Parish Council web site to the AMCC site.

**1622** Minutes of the Parish Council meeting held on February 4 2016 endorsed and signed by the Chairman.

**1623 Decisions made under delegated powers** – Nil

**1624 Police / Neighbourhood Watch Matters** – no report received

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**1625 Planning Consultations**

- a. 16/00071/REM Land at Measham Road, erection of detached dwelling (reserved matters to outline planning permission 15/00176/OUT) – no comment.
- b. 16/00145/FUL 2 Hillside, erection of rear conservatory – no comment.
- c. 16/00173/REMM 3 Top Street, erection of 12 dwellings and associated infrastructure, reserved matters of scale, appearance and landscaping – comment as before, due to elevated, steep position, access and egress of major concern, the Parish Council also wishes to use any S106 monies for village projects.

**1626 Planning Decisions**

- a. 13/00797/FULM Land at Measham Road, variation of condition 2 of planning permission to allow development to be carried out in accordance with amended layout – granted.

**1627 HS2 (High Speed Train) project** – keep on agenda

**1628 Footpaths, Hedgerows, Street and Allotment Matters**

- a. Kissing gates – Cllr Hemmerdinger had reported that gate number 7 is to be installed soon, and that gates 8 and 9 need to be replaced. All agreed to defer gates 8/9 until the May 2016 meeting.
- b. Allotment orchard site – the new grass is looking good – area needs to remain mower friendly. There are fruit trees available to plant – preferably before end of March 2016.

**1629 Community Mini Bus update** – the bus has been ordered, no further update.

**1630 Sir John Moore Foundation update** – nil to report.

Chair Signature:  
Date:

**1631 Village Design Statement & Neighbourhood Plan** – keep on agenda, both discussed, but agreed to defer to future meeting.

**1632 General Items for Discussion**

- a. New village 3D sign – Clerk found a local company who produce moulded objects and will look into obtaining a quote for the 3D sign.
- b. Flood Warden for the village – no response received yet.
- c. The 30mph wheelie bin stickers have been distributed and are very effective on waste collection days – plan to extend this to other areas within the village.
- d. Speed Watch – as item 1632c, use the wheelie bin stickers to help with reduction in vehicle speed through the village as the pilot scheme has been a success. Cllr Smith reported that speed displays can cost as little as £1195 plus vat – all agreed the Clerk to contact LCC Highways and ask if the Parish Council could install one on Highways land, or if LCC's buying power could obtain these at a more competitive price, and LCC install one.
- e. Community mini bus – ordered, no further update at this time.
- f. Telephone boxes in the village – Clerk to complete 'adopt a box' application form – Cllr Bird will email phone box details to the Clerk. The telephone boxes are situated on Church Street and Top Street.
- g. The tenant of the allotment field has not paid the annual rent – the Clerk has written again. Following a brief discussion, Cllr Smith proposed, seconded by Cllr Bird, it was **RESOLVED** unanimous to terminate the existing leaseholders tenancy, and allow another local person to take this on. Cllr Pott expressed an interest and withdrew from the meeting while this item was discussed. The Clerk to ask Mr Ian Hamilton to act on behalf of the Parish Council in this matter.
- h. Allotment site peppercorn rent of £5.00 – Cllr Whitehurst to pay this via bacs or cheque.
- i. Appleby recreation ground – legal ownership. NWLDC legal department had issued a list of questions requiring answers before they could apply for a licence on behalf of the Parish Council. All questions were answered and Mr Paul Cooper will email the Clerk with details of the boundary of the recreation field and also Rights of Way. Cllr Smith proposed, seconded by Cllr Whitehurst, it was **RESOLVED** unanimous to request NWLDC apply for the longest licence possible.

Questions and answers:

- Q1 Mark in red area to be included in licence and mark RofWay – Paul Cooper to pass to Clerk.
- Q2 Any buildings on the land and if so who will be responsible for rates, utilities etc? Appleby Magna Sports and Recreation Club will have a new pavilion to replace the existing one (different site) and will hold responsibility for rates etc.
- Q3 Restriction on hours of use? None.
- Q4 Licence fee? Peppercorn of 5 pence per annum remains.
- Q5 Period of licence required? As long as possible – 99 years?
- Q6 Members of the club duly authorised to enter into this licence and point of contact? Cllr Hemmerdinger and the Clerk.
- Q7 Permitted use under terms of the licence? Sports and recreation facilities, including village fetes etc.

**1633 Correspondence - nil**

**1634 Approval of Financial Statements & Payments**

- a. The payment list and bank reconciliation were reviewed and approved, **RESOLVED**, unanimous.
- b. The bacs payment list unanimously approved and signed when appropriate.

**1635 Ideas for Written Piece – Parish News Line** – Flood Warden, Speed Watch, Wheelie Bin stickers.

**1636 Urgent Items - nil**

The meeting ended at 9 pm

Date of next meeting: April 7 2016, 7.30pm @The Stables Community room, Sir John Moore School – [Annual Parish meeting](#) and Parish Council meeting