

Appleby Magna ANNUAL Parish Council Minutes

May 5 2016, 7.30pm, Sir John Moore Community Building Appleby Magna

Present: - Cllrs P Hemmerdinger (Chair), P Smith, G Pott, E Bird, A Whitehurst, D Gothard
Lindsay Swinfield Clerk, 1 member of the public & District Cllr Richard Blunt

1655 Cllr P Hemmerdinger opened the meeting with nominations to elect a Chairman for the Parish Council – Cllr Smith nominated Cllr P Hemmerdinger remain as Chairman, seconded by Cllr Whitehurst – it was **RESOLVED**, unanimous to elect Cllr P Hemmerdinger as Chairman of Appleby Magna Parish Council. Cllr P Hemmerdinger signed the Declaration of Acceptance of Office, counter-signed by the Clerk

Open forum for members of the public and press

A member of the public asked if a delivery date had been received for the community bus – the Parish Council doesn't have any further information re the bus, but will ask Mr Alan Oakes who represents Measham Mobility who will be responsible for the mini bus. Cllr Blunt stated he will also investigate further and will ask if the £20k for 7 grant has been paid into the mini bus account.

Cllr Blunt gave an update re NWLDC (North West Leicestershire District Council):

Cllr Blunt is standing for election, at present there is no opposition;

No increase in council tax;

Green footprint is a priority as is supporting local business and the main project will be the regeneration of Coalville – to this end two directors have been employed to assist, and there will be a 90% grant for shop fronts.

Extensive building has taken place in the area which has helped NWLDC to have a healthy budget and the Local Plan is on course for next June.

Members asked Cllr Blunt how they can obtain Section 106 funding for the new sports pavilion fund – Cllr Blunt and the Clerk to investigate further.

HS2 – MP Andrew Bridgen has recommended that the proposed route be changed to avoid the large plastics factory – the Clerk to write to Mr Bridgen to find out how the proposed route change may affect Appleby Magna, cc. Cllr Blunt. Cllr Blunt said that LCC (Leicester County Council) has changed its perspective re HS2 and sees it as a 'done deal.' We have to look for the wins and economic benefit to the district. *Member of the public and Cllr Blunt left the meeting.*

1656 Apologies – Nil

1657 Declarations of Pecuniary Interest to Items on Agenda – Nil

1658 Cllr Hemmerdinger invited nominations for Vice Chairman of Appleby Magna Parish Council – Cllr Pott nominated Cllr Smith, seconded by Cllr Hemmerdinger, it was **RESOLVED**, unanimous.

1659 Minutes of the Parish Council meeting held 7 April 2016 were endorsed and signed, along with the minutes of the Annual Parish meeting, held on the same date.

1660 Members reviewed delegation arrangements to committees and the following were unanimously agreed:

- | | |
|---------------------------------------------|---------------------|
| • Flood Warden (Community Response Liaison) | Nil |
| • Sports & Recreation Committee (Chair) | Cllr P Hemmerdinger |
| • Allotment Society | Cllr Smith |

1661 Members agreed to appoint Mr Ian Fraser as Internal Auditor for the Parish Council.

1662 Members set the date of 6 April 2017 for the Annual Parish Meeting.

1663 Members had reviewed Standing Orders and Financial Regulations and formally adopted the revised editions – **RESOLVED**, unanimous.

- 1664** Members had reviewed the Parish Risk Assessment, and **RESOLVED** unanimously to accept this.
- 1665** Members had reviewed the Council's Asset Register, and **RESOLVED** unanimously to accept this without alteration, kissing gates to be added when the project is complete.
- 1666 Decisions made under delegated powers** – Nil.
- 1667 Police / Neighbourhood Watch Matters** – Nil.
Please ring 0116 222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. Police Sergeant 531 Mark Watson, mark.watson@leicestershire.pnn.police.uk
- 1668 Planning Consultations**
- a. 16/00386/FUL 91 Tamworth Road, erection of two storey and single storey front extensions – no comment.
 - b. 16/00454/OUT 20 Black Horse Hill, erection of detached dwelling and carport (outline) – no comment.
- 1669 Planning Decision Notices** - nil
- 1670 Allotment Matters**
- a. Two more apple trees to be planted. Three new members of the allotment group. Clerk to email the S137 grant form to Cllrs Smith and Whitehurst. Cllr Pott to speak to Mr Ian Hamilton re swapping one part of the allotment field for one on the other side to neaten the site – all agreed.
- 1671 Footpaths, Hedgerows & Street Matters**
- a. The Clerk had emailed Cllrs requesting support and ideas from local children for the play area – to enable the completion of a Tesco grant application for improvements to the play area – Cllr Bird distributed ideas and letters from local children.
 - b. Kissing gates – one of the gates swings open and needs a spring attaching to prevent animals escaping from the field – Cllr Hemmerdinger to speak to Mr Denson (and to look at further refurbishment of the gate/posts) – all agreed.
 - c. The Clerk had obtained a brochure showing 3D signs – all agreed that a draft picture be requested – a similar sign for Appleby Parva to be discussed in the future. Clerk to direct the sign company to the PC's web site for photographic information.
- 1672 Correspondence**
- a. Cllr Hemmerdinger to remain as chair of the Appleby Magna Sports and Recreation Committee – no other PC representatives required.
 - b. Electoral review of Leicestershire – final recommendations. Noted.
 - c. Solicitors letter re accident/claimant – the Clerk had spoken to A-On the insurance company for the Parish Council – they asked for a copy of all correspondence and reports to be sent to them, the Clerk had done this – it was reported at the meeting that the claimant had the same injury twice before playing on the football field in Appleby, and now claimed an injury while playing cricket on the same field – apparently the claimant has a recurring injury known as 'Taylors Shift' – Cllr Hemmerdinger passed photographs of the goal post caps and stated he had tried to put his foot into the small opening and could not – thus members could not understand how the claimant sustained the so called injury – the Clerk to send further information to the insurers.

1673 Approval of Financial Statements & Payments

- a. The payment list and bank reconciliation were reviewed and approved, **RESOLVED**, unanimous.
- b. Members had received a copy of the end of year bank reconciliation and associated documents, these were approved, **RESOLVED**, unanimous.
- c. Members approved the annual financial report from the Internal Auditor, **RESOLVED**, unanimous.
- d. Members reviewed and approved the annual governance statement – **RESOLVED**, unanimous
- e. Members reviewed & approved the annual return, all sections signed by the Chairman and Clerk, **RESOLVED**, unanimous.
- f. The annual insurance quote had been received from the current insurers, Aon, other quotes had been received, but as they were higher, it was proposed to accept the Aon quote which increased by £200 – **RESOLVED**, unanimous.
- g. The final budget against actual figures had been reviewed and approved, **RESOLVED** unanimous.
- h. Members noted the Notice of appointment of date for the examination of electors has been posted on notice boards and the web site as per legislation.
- i. Following members' request the Clerk had written to NS&I re changing the savings account to HSBC – first a new signatories form had to be completed – this was carried out at the meeting and signatories are: Cllrs Hemmerdinger, Smith and Pott. Clerk to send forms to NS&I.

1674 Ideas for written piece – Parish News Line

- a. Remain as is.

The meeting ended at 9.35 pm

Date of next meeting: 2 June 2016, 7.30pm, Parish Council Meeting @The Stables Community room, Sir John Moore School